



# SWIM SIGN UP PROCESS

## NEW SWIMMERS START HERE

**NEW ENROLLING SWIMMERS** - **Must** complete **Tablet** AND **Non-Member Participant Form** to get a card on file (**one-time registration**)

**Recommended** - Visit the Service Desk the **Day(s) BEFORE** Lessons to complete the following steps:

1. **Receive Monthly Swim Session Confirmation Email**
2. **Visit Service Desk** to Complete the following:
  - a. **Non-Member Participant Form**
  - b. **Tablet Registration**

### STEP ①

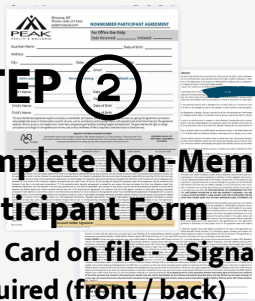


Receive a Monthly Swim Confirmation Email from [Jana@peakmissoula.com](mailto:Jana@peakmissoula.com)



### STEP ②

Complete Non-Member Participant Form  
Add Card on file - 2 Signatures Required (front / back)



### STEP ③

Complete Tablet Registration



### STEP ④

After 2-3 Business Days, call PEAK Service Desk to verify your account is showing as a 'Non-Member Participant' in our system.

If you are a member at the PEAK this step is NOT required.



### STEP ⑤

Review Confirmation Email & Arrive to 1<sup>st</sup> day of lessons!

- Drop off swimmers to instructors on the shallow end of deck near stairs ready to swim!
- Seating available above stairway balcony or behind the windows. Lessons are 25 minutes.



## RETURNING SWIMMERS START HERE

### STEP ①



Receive Monthly Swim Confirmation Email from [Jana@peakmissoula.com](mailto:Jana@peakmissoula.com)



### STEP ②



Verify your card on file is active & up to date on your swimmer's account prior to lesson starting.



### STEP ③

Review Confirmation Email & Arrive to 1<sup>st</sup> day of lessons! Not required but feel free to bring evaluation form from previous month to the instructor



**Current Swimmers: Re-Enroll Early - First Come, First Serve**

Current swimmers can email [Jana@peakmissoula.com](mailto:Jana@peakmissoula.com) during the first week of their session to register for the next month before we begin scheduling from the waitlist. If taking a break, please join the waitlist at [peakmissoula.com](http://peakmissoula.com)

**\*Lessons Do NOT automatically roll over**